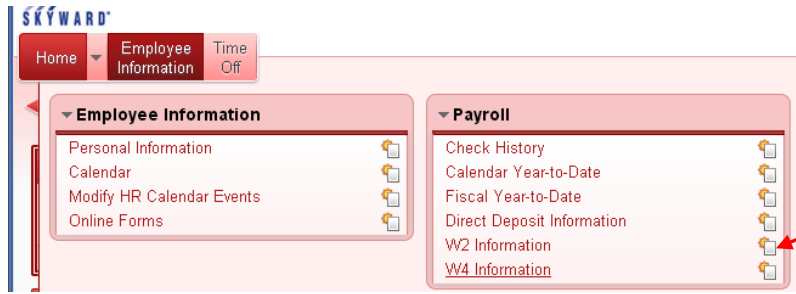
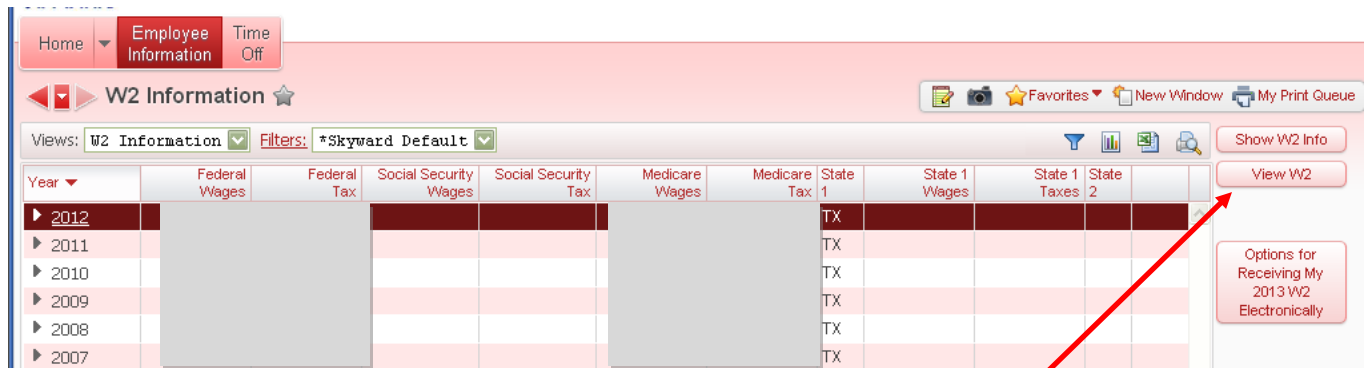


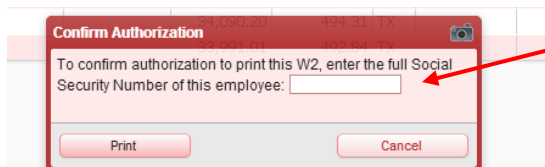
# 1. Go to Employee Access and select W2 Information



# 2. Select correct year and View W2 (Second Tab)



# 3. You will be requested to enter your social security number for security purposes



# 4. Click Print and your W2 is now ready to print or be saved to your computer.